Head Teacher
Miss Emma Churchman

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7th October 2019

Dear Parents,

Year 5 & 6 Thorpe Woodlands Adventure Centre – Thetford

Please see attached final details regarding our trip next week:

1. Children should arrive at school at **8.00am** ready for the coach to leave soon after. Please remember your child will be expected to carry their own bags to and from the coach so bear this in mind when packing!

2. A text will be sent to parents to inform you of our arrival at the centre. There will be no other communication from school unless in an emergency situation.

3. Any medication your child requires during the trip must be provided with full details and given to Miss Scrutton clearly labelled with your child's name. Children will not be allowed to carry or administer any medicines themselves.

4. We are due to leave Thorpe Woodlands at 3.00pm on Wednesday 16th Octobers so we will arrive back to school at approximately 4.30pm. If the timing is vastly different, the School Office will text parents.

5. Please complete the slip below allowing permission to administer the following medication during the trip.

6. To avoid confusion and items getting lost, please ensure you label all your child's belongings.

Should you have any further questions please do not hesitate to contact the School Office.

Miss Churchman

Ref: Year 5 & 6 Thorpe Woodlands Adventure Centre – Thetford

Please complete the attached slip if you are happy for us to administer the following medication to your child:
(tick box)

Calpol (   )
Antihistamine cream (   )
Piriton (   )

Childs name………………………………………………………………………..

Parent's signature…………………………………………………………………