



**Martlesham Primary Academy**

Black Tiles Lane  
Martlesham  
Woodbridge  
IP12 4SS

**Telephone:** 01473 624409  
office@martleshamacademy.org  
[www.martleshamacademy.org](http://www.martleshamacademy.org)

**Head Teacher**

Miss Emma Churchman

7<sup>th</sup> October 2019

**Thorpe Woodlands**

Dear Parents,

On Monday 14<sup>th</sup> October we are taking Silver Studded Blue Class to Thorpe Woodlands for a three day residential. The adults supporting the children will be Miss Scrutton, Mrs Oswald and Mrs Wood. This means Miss Gibbons will be teaching Adonis Blue Class during this time.

Miss Gibbons will teach the class on Friday afternoon, 11<sup>th</sup> October 2019 so she can get to know the children and they can get to know her. Mrs Mitchell will continue to support the children in this time. Miss Scrutton will be planning the learning for the children and Miss Gibbons will be delivering the lessons.

If you need to discuss this arrangement, then please talk to the class teacher in the first instance.

Kind regards,

Miss E Churchman  
Head Teacher