

Head Teacher: Miss Churchman



Martlesham Primary Academy Black Tiles Lane Martlesham Woodbridge IP12 4SS

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3 March 2020

Dear Parents

Parents' Evening

We have arranged two Parents' Evenings for Wednesday 11 March 3.30 – 6.30pm and Wednesday 18 March 3.30 – 5.00pm. This will provide you the opportunity to discuss your child's progress in school with their teacher.

Please complete the attached slip and return to your child's class teacher by Friday 6 March and they will allocate you an appointment.

Yours sincerely

Miss Churchman



Parents' Evening Wednesday 11 March

I would like to make an appointment during the following time slot on **Wednesday 11 March**

3.30 – 4.00 ()	4.00 - 4.30 ()
4.30 – 5.00 ()	5.00 – 5.30 ()
5.30 – 6.00 ()	6.00 - 6.30 ()

Parents' Evening Wednesday 18 March

I would like to make an appointment during the following time slot on **Wednesday 18 March**

3.30 - 4.00 () 4.00 - 4.30 ()

4.30 - 5.00 ()

Child's name.....

Class.....

Parent's name.....