COVID-19 Christmas Break Protocol

Child develops COVID-19 symptoms.

Symptoms developed within 48 hours of being in school.

Symptoms did not develop within 48 hours of being in school.

Arrange for a COVID-19 test.

Arrange for a COVID-19 test.

Email the school at **office@martleshamacademy.org** with the title COVID-19 informing us of who has symptoms and when they began. The email adress will be monitored, at periods, daily from Saturday 19 December until Thursday 24 December.

Do not contact the school during the school holidays.

Email the school as soon as test results come back. If the result is positive then the school will follow the Suffolk County Council protocol and inform staff and families as appropriate.

Please inform us on 4 January (PD Day) or 5 January, if your child will not be in school by telephoning 01473 624409.

If necessary, the school may contact parents and staff up until, and including Christmas Eve, if there is a positive case witihin the pupil or staff community.