



10 January 2021

Dear Parents,

Firstly, I would like to welcome you all back to the spring term and wish you all a very happy New Year. I am hoping you all enjoyed some quality family time together with loved ones.

As a Trust, we are fortunate enough to be grouped into clusters which means there are lots of opportunities for collaboration locally between our schools. Unfortunately, at one of the schools - Kirby Primary Academy, the headteacher is off poorly. After conversations with Miss Churchman, she has agreed to support the school until the headteacher returns.

Miss Churchman will take on the role of Acting Executive Headteacher for a short while. This will mean that she will be onsite, supporting the staff, pupils, and families for the equivalent of two and a half days a week.

Prior to making the decision to offer her services, Miss Churchman met with the Martlesham staff team to ensure they had the capacity to continue to focus on the identified key priorities. With Miss Churchman being off site, further consideration has been given to the leadership structure at Martlesham during this time. The following arrangements have been made: Miss Hudson will be acting Deputy Head Teacher for 2.5 days a week and will be leading the school while Miss Churchman is at Kirby. Miss Churchman will be at Kirby on a Tuesday, Wednesday, and every other Thursday.

Finally, I would like to thank Miss Churchman and the staff at Martlesham for agreeing to support Kirby Primary Academy at this time. A true example of cluster collaboration.

Best wishes,

S. Harper

Mrs S Harper
Deputy Director of Education-Cluster 6

