

Martlesham Primary Academy

AGM Meeting AGENDA

Meeting Date - Thursday 11th January 2024



Those present: Miss Churchman, Jo, Richard, Alicia and Sarah

Agenda Items	
1. Chair's report	See attached
2. Treasurer's report	See attached
3. Appointment of independent examiner for the year ending 31/12/23	Mr Thorpe has offered to support us with this going forward
4. Election of committee	Chair - Jo Vice chair - Sarah Treasurer - Richard Secretary - Sarah Other committee members: we have volunteers that support events on the day, which the committee have previously arranged.
5. Any other business	<ul style="list-style-type: none">• We will arrange the disco for October 24 and theme Halloween.• We would like to work toward buying some more durable play equipment once the building work has been completed in September 2024.• Mothers day sale will be Friday 8th March at lunch time. We will run a 'shop' for children to buy and take away with them.• We will make up Mothers day gifts on Thursday 29th Feb.
6. Next meeting date	Thursday 8th Feb at 2:30pm (plan for Mothers day sale)